## MEETING MINUTES

| Project Name: IPRS | Doc. Version No: 1.0 | Status: Final |
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| **Meeting Name:** | IPRS Core Team Meeting |
| **Facilitator:** | Eric Johnson, DMH |
| **Scribe:** | Sara Parks |
| **Date:** | 9/13/06 |
| **Time:** | 10:30 – 11:30 a.m. |
| **Location:** | Hargrove, Conference Room D |

### IPRS Core Team Attendees:

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| x | Sharlene Bryant | **Others:** | |
| | Cathy Bennett | x | Linda Smith |
| x | Cheryl McQueen | x | Jamie Herubin |
| | Shannon Johnson | x | Sandy Flores |
| | Gary Imes | X | Sara Parks |
| x | Joyce Sims | | Tim Sullivan |
| x | Rick Devell | | Paul Carr |
| x | Carlisa Stallings | x | Chris Ferrell |
| x | Thelma Hayter | x | Mike Frost |
| x | Eric Johnson | X | Rick Kretschmer |

### Attendees:

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| | Alamance-Caswell | | x | Onslow |
| x | Albemarle | | x | OPC |
| x | Catawba | | x | Pathways |
| x | Centerpoint | | x | Pitt |
| x | Crossroads | | x | Roanoke-Chowan |
| x | Cumberland | | x | Rockingham |
| x | Durham | | x | Sand hills Center |
| x | Eastpointe | | x | SE Center |
| x | Edgecombe-Nash | | x | SE Regional |
| x | Five – County MHA | | | Smoky Mountain |
| x | Foothills | | x | Tideland |
| x | Guilford | | x | Wake |
| X | Johnston | | x | Western Highlands |
| x | Mecklenburg | | x | Wilson-Greene |
| | Neuse | | | |
| x | New River | | | |

| Attendees: | | |
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| **Item No.    Topics** | | Roll call |
| | | Please mute phones or refrain from excess activity to help with communications. Please state your name and which "area program" you are from when you speak. **Also, please do not place IPRS Core Team call on hold because of potential distraction to call discussion.** |
| | | Review checkwrite (cut-off) September 8th |
| | | Upcoming Check-writes (cut-off dates) –September 15$^{th}$, & 22nd   Agenda items |
| | | • Reminder….Send in NPI data |
| | | • Timely Filing Reminder |
| | | • 834 Transaction Questions |
| | | IPRS Questions or Concerns |
| | | DMA Direct Provider Enrollment Questions |
| | | MMIS Updates  - Tim Sullivan & Shannon Johnson   Medicaid Questions or Concerns |
| | | **DMH and/or EDS concluding remarks.**   **Updates to Roll Call?** |

**Next Meeting: September 20, 2006**

**For assistance with IPRS claims, adjustments, R2Web, accessing application, etc., call the IPRS Help Desk – 1-800-688-6696, ext 53355, M-F, 8 a.m.-4:30 p.m., excluding holidays.**

| ADMINISTRATION NOTES (10:30 a.m. AREA PROGRAMS CONFERENCE CALL) | |
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| **Item No.** | **Topics** |
| 1. | **Roll Call** |
| 2. | Please mute phones or refrain from excess activity to help with communications. Please state your name and which "area program" you are from when you speak. **Also, please do not place IPRS Core Team call on hold because of potential distraction to call discussion.** |
| 3. | **Review checkwrite (cut-off) September 8th –** <br> Q:  Dean (Roanoke Chowan) – Was there a delay in processing files?  I sent in claims by 4pm and they did not process until after 5pm on 9/8/06.  New River, Western Highlands, and SE Center noticed a delay as well. <br> A:  No problems were reported, however we will look into this. <br> Q:  Tommy (Sandhills) – Any idea why I'm receiving denials for targeted case management for an 18 year old Medicaid client for early intervention? <br> A:  Send to IPRS Q & A. |
| 4. | **Upcoming Checkwrites – September 15th, & 22nd** |
| 5. | **Agenda items** <br><br> • **Reminder….Send in NPI data –** If you are divested, just send the 9 digit zip code.  NPI training begins October 4th and 5th in Greenville.  Let Providers know this is going to occur.  The presentation will be posted on the DMA website. <br> • Q:  Dean (Roanoke Chowan) – If you have multiple billing provider numbers, do you want a zip code for each? <br> • A:  If they are not located at the same address then yes. <br> • Q:  Tom (Western Highlands) – Will the training require registration? <br> • A:  Yes and you will receive a confirmation. <br> • Q:  Kathy (Rockingham) – Will the training be held in other areas of the State? <br> • A:  There will be 4 trainings.  Check the website for locations and dates and it's also in the Medicaid bulletin. <br> • Q:  Is the presentation the stakeholders information? <br> • A:  Correct <br> • Q:  Which website was that? <br> • A:  DMA website. <br> • **Timely Filing Reminder –** Claims for 05/06 fiscal year are allowed up to 10/20/06 (last checkwrite in October).  It will come out of your 06/07 fiscal year budget. <br><br> • **834 Transaction Questions –** EDS is still waiting on a resolution to determine a new implementation date, which we hope to have a date before the next Core Team meeting.  We will stress the importance of this in our follow-up with Sybase. <br><br> **IPRS Questions or Concerns:** <br> Q:  Lou (Tideland) – I submitted a service for billing and it is not on the RA.  It's actually showing as pending.  Any idea what happened? <br> A:  Send a password protected file to IPRS Q & A.  Include the client number, date of service, and the procedure code.  Or, you can send the 837 which is easier. <br> Q:  Tom (Western Highland) – Where is Spencer with the memo?  Is there any indication they are moving forward and can you specify exactly which provider qualify for y code billing? <br> A:  Thelma is going to follow-up with Spencer and pass along your concerns as well. <br> Q:  Faye (Mecklenburg) – Have the TNC pop groups been disabled? <br> A:  August 31, 2006 was the end date. <br><br> **MMIS Updates Tim Sullivan & Chris Ferrell –** |

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| | **Medicaid Questions or Concerns –** <br><br> Q:  Kelly (Durham) – Any updates on the issues we're having with Value Options? <br><br> A:  Provider Services and PA are working with Value Options and DMA to resolve this issue. <br><br> C:  Kathy (Rockingham) – We're having issues as well with Value Options. <br><br> A:  You can also share your concerns with Carol Robertson. <br><br> Q:  Kathy (Centerpoint) – Where can I find in writing the information on 6000 max for early intervention? <br> A:  Chris will check with Shannon and Carol regarding this. <br> C:  Sharlene (Albemarle) – I received an email from Carol about this and will forward my response from her to IPRS Q & A. <br> Q:  Tom (Western Highlands) – Can you add this as an agenda item for this meeting? Some of the concerns are if the cap is for a child or adult, the source of the document and where it's located, if the edit is working as intended, and if there are other procedure codes that have these limitations? <br> A:  Eric will add to the agenda and Thelma with bring up with DMA today.  She will also try to get someone from DMA policy team to join the call. |
| 6. | **DMH and/or EDS Concluding Remarks**: |
| 7. | **Updates to Roll Call** |

**Action Items**

| Item No. | Open Date | Description | Assigned To | Comments | Status | Target Date |
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**Issue Items**

| Item No. | Open Date | Description | Assigned To | Comments | Status | Target Date |
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